



March 16, 2020

Dear Poly Summer community,

While summer is months away, we fully understand that our camp families are concerned about the well-being of their children in light of the COVID-19 virus outbreak. We are watching the situation closely as it continues to evolve, while also planning proactively for a safe, fun, and meaningful camp experience.

It is our hope that camp will run, as planned, with health procedures in place based on guidelines from the CDC and local/state health agencies. However, in an effort to support families during a time when information is continually changing, we have extended our deposit refund deadline to Monday, April 27. Please find our updated timeline below:

**Changed your plans?** The last day to request a refund for your summer camp deposit is April 27. Refund requests must be made via email to [summer@polyprep.org](mailto:summer@polyprep.org).

**Got forms?** May 1 is the deadline to submit your child's required Physician Record of Physical Examination Form using an option below:

- Upload to registration portal
- Fax to 718-238-3190
- Email PDFs to [summer@polyprep.org](mailto:summer@polyprep.org)
- Mail to Poly Summer, 9216 Seventh Ave., Brooklyn, NY 11228

**Taking the bus?** Are you considering using DiMino Bus Service for transportation to/from camp? Please complete our [Bus Interest Form](#) by April 30 to be sent a registration form in early May.

**Getting ready?** By mid-April, you will receive our Family Handbook to review 2020 dates, procedures, deadlines, weekly themes, and packing lists for the summer ahead. Please note that Poly Summer will be closed on Friday, July 3 in observance of the July 4th holiday.

**Health questions?** Poly Prep continues to monitor and respond to the evolving situation regarding the COVID-19 virus, including our:

- Active examination of arrival screening and health response procedures;
- Updated cleaning procedures to include specific antiviral measures required by the department of health; and
- Review of our food service procedures to ensure best practices and safety.

The health and safety of our summer community and our community at large is the top priority. We will update you regularly about our plans and procedures as we gain more information.

In the meantime, our team is here and we welcome your questions via email or phone.

Sincerely,

Poly Summer Team

718-836-9800 x3220