



April 3, 2020

Dear Poly Summer community,

We are thinking about you. As we work from home, we daydream about summer - the laughter, the connection, the sunshine, the friendship, and the fun. Social distancing is not our strength; as you know, we love nothing better at [Poly Summer](#) than to engage with our campers as they run, play, explore, create, and grow.

This challenging time is affecting each of our families in different ways, and we hope that you and your children are finding bright spots amidst the hardship. We understand that the uncertainty of summer is an added concern, so we've organized the information below in a Q&A format, doing our best to anticipate your questions.

Is Poly Summer going to happen?

As of today, April 3, we continue to plan proactively for camp. We are hiring staff, designing programs, and thinking creatively and flexibly about our summer season. We want nothing more than to share summer, safely, with our campers, staff, and families. We strongly believe that families need what we provide.

Has Poly Summer made any changes to its payment timeline?

To offer peace of mind to our registered families, we have adjusted our payment timeline.

- **May 10:** Deadline to request a deposit refund (moved from April 27)
- **May 15:** Tuition balance due in full (moved from May 1)

Refund requests must be made in writing to summer@polyprep.org. If at any time, Poly Summer is forced to cancel a program for which your child is registered, you will receive a full tuition refund for all payments made.

How will I find out if summer plans have changed?

While we remain adaptive during this rapidly evolving situation, our top priority is the safety of our community. We will follow all recommendations put forth by the [Centers for Disease Control \(CDC\)](#) and the [New York State](#) and [New York City](#) health departments. Should any definitive information or decisions by these agencies impact our ability to operate as planned, we will update you promptly.

Should I still submit my child's health forms?

Yes! [May 15](#) is the deadline to submit your child's required [Physician Record of Physical Examination Form](#) using an option below:

- Upload forms to the [registration portal](#)
- Email PDFs to summer@polyprep.org

Note: Campers without approved medical forms on file will not be permitted to attend camp until the form is approved. Please contact us if your child's well-visit appointment has been cancelled/rescheduled in light of the current circumstances.

Taking the bus?

All families will be sent a Bus Registration Form on May 15 should you require this service for your camper.

What else do I need to know about camp?

Later this spring, you will receive our Family Handbook to review 2020 dates, procedures, deadlines, weekly themes, and packing lists for the summer ahead. Please note that we are unable to offer campus tours until Poly Prep's campus reopens.

We sincerely hope to share Poly Summer 2020 with our community of campers, families, and staff. We remain committed to health and safety, and we will update you regularly about our plans and procedures in the weeks to come.

In the meantime, our team is here and we welcome your questions via [email](#) or phone.

Stay safe and healthy.

Sincerely,
Poly Summer Team
718-836-9800 x3220